



## WEDDING CONTRACT

DATE OF WEDDING:

DAY:

CEREMONY TIME:

CEREMONY ADDRESS:

RECEPTION ADDRESS:

APPROX NUMBER OF GUESTS:

BRIDE:

GROOM:

CONTACT ADDRESS BEFORE WEDDING:

ADDRESS AFTER WEDDING:

TEL DAY:

EMAIL:

TEL EVE:

MOBILE

BOOKED BY:

CONTACT SOURCE:

ALBUM COVERAGE:

TOTAL DUE:

DEPOSIT RECEIVED:

BALANCE:

PLEASE NOTE THE BALANCE IS PAYABLE IN FULL TWO WEEKS PRIOR TO THE WEDDING  
PLEASE MAKE CHEQUES PAYABLE TO DUKE WEDDING PHOTOGRAPHY

## BOOKING FEE/ DEPOSIT

A non-refundable booking fee of 250 GBP is charged when the client signs the contract, this fee is deducted in full from the total price.

## PAYMENTS

Following payment of the deposit, the remaining balance will be required at least 14 days prior to the wedding.

## RE ORDERS

All reorders shall be treated as an extension of this contract. No responsibility is taken for errors on all non online orders unless they are issued in writing.

## TERMS AND CONDITIONS

1. It is agreed that the terms set out in this booking form are the total agreement made between the parties and that no variation or modification of this contract shall be effective unless agreed by both parties in writing.
2. SPECIAL REQUEST/COVERAGE The client understands and accepts that the photographic coverage will be as the photographer's professional expertise determines and that no one photograph will be deemed more important than another. Special requests are not binding instruction, although every effort is made to comply with the client's wishes. Any special requests not notified on this booking form must be made by the client to the photographer in writing.
3. THE PHOTOGRAPHER On occasion and without notice it may be necessary for the photographer originally specified to be substituted for another photographer (e.g due to ill health).
4. IMAGES All image sizes are nominal. The photographer will provide a pleasing colour balance but cannot guarantee exact colour matching owing to anomalous reflectance caused by a combination of certain dyes and materials especially man made fibres. It is sometimes impossible to record on film the exact colours seen by the human eye.
5. RETOUCHING Retouching, digital manipulation and artist finishing is available to the client as an optional extra.
6. COPYRIGHT Any images whether stored digitally or otherwise and any computer program including any source or object code, computer files or printed documentation relating to such images are protected by the Copyright and Design Act 1988. It is contrary to the act to copy or allow to be copied photographically/electronically or by an other means an image created as part this contract without the permission of the photographer in writing.
7. NEGATIVES DIGITAL FILES Negatives/Digital files will remain the property of the photographer unless otherwise agreed.
8. WEBSITE Prints will be archived after four months, if the client requires them to be stored for longer than this, a fee of 75p per day will be charged.
9. BOOK SELECTIONS On receiving your selections our graphic design team will create the electronic proof of your book. Any changes required to this draft will incur a fee of 25 GBP per hour.

10. LICENCE The photographer shall be granted complete artistic licence including in relation to poses photographed and locations used. The photographer's judgement regarding locations/ poses and number of images taken shall be final. Due to the vagaries of the weather and the willingness of subjects it may not be possible to capture all the images requested

11. FORCE MAJEURE OR ACT OF GOD The due performance of this contract is subject to alteration or cancellation by either party owing to any cause beyond their control.

12. PREVIEWS Although the photographer will do his best to produce more preview prints than set out in example packages discussed with the client, there is no guarantee that any particular number of preview prints will be produced.

13. DISPLAY The client hereby allows the photographer to display any images included in this contract in studio, portfolio, web site, literature, wedding exhibition and advertising. No use of the images containing recognisable characters will be made by the photographer for other commercial reason except with the written permission of the client.

14. CANCELLATION The client may cancel this contract at any time by giving written notice to the photographer but in doing so shall forfeit any monies paid. Should cancellation of this contract by either party or in any other circumstance take place the liability of one party to the other shall be limited to the total value of the contract. Neither party shall be liable for indirect or consequential loss.

15. COMPLAINTS Any complaints should be raised by the client with the photographer in writing, within 28 days of first becoming aware of the matter to be complained of and in any event within 28 days of receipt of the images.

16. TRAVEL EXPENSES For locations more than 50 miles from Glasgow and Edinburgh city a travelling fee will apply to prior site visits and weddings.

#### SPECIAL REQUESTS/ BRIEFING NOTES

I HAVE READ THE BOOKING FORM AND AGREE TO ABIDE BY THE TERMS OF AGREEMENT SET OUT IN IT. I UNDERSTAND THAT THE TERMS OF THIS AGREEMENT CANNOT BE CHANGED UNLESS AGREED BY BOTH PARTIES IN WRITING.

SIGNED BRIDE/ GROOM

DATED

SIGNED DOMINIC IBBOTSON  
DUKE WEDDING PHOTOGRAPHY

DATED